

THE VILLAGES HOMEOWNERS ASSOCIATION
CLUBHOUSE RESERVATION-RENTAL FORM

NAME: _____

ADDRESS: _____ PHONE #: _____

DATE REQUESTED: _____

TIME REQUESTED (Includes set up & clean up time): _____
(Maximum of 4 Hours)

TYPE OF EVENT: _____

I, _____, hereby release and hold harmless the Villages Homeowners Association and its agents and assigns from any damage to person or property arising from or related to use of The Villages Clubhouse or Pool. I further agree that at the conclusion of the above referenced event, I will clean all areas used during rental and remove any trash and/or debris resulting from the rental of the clubhouse. I further understand that return of my \$200.00 deposit is contingent upon my compliance with these terms and conditions:

1. No alcoholic beverages or smoking permitted on the premises.
2. If there is any music, by way of live performances or DJ, it must be inside the clubhouse.
3. All guests for the above referenced event are the responsibility of the renter and the renter shall remedy any damage to the facility caused by a guest.
4. Owner is responsible to hire security (off duty officer) if hours are from 5:00 – 9:00 P.M. during the Fall/Winter seasons and from 7:00 – 9:00 P.M. during the Spring/Summer seasons.
5. In the event that the clubhouse does not pass inspection by a Board member, the renter will have an opportunity to remedy the noted problems. Failure to do so will result in the forfeiture of a portion or all of the \$200.00 deposit. If the deposit does not cover the costs of repair and/or restoration, the renter shall be responsible for the additional costs and any costs incurred in collecting such costs/fees.

Signature of Renter

Date request submitted

The pool clubhouse are only available for rental by residents of The Villages who are current in their assessments. In the event there is more than one request for the same date and time, the first one who submits the deposit will secure the rental. Additionally, ALL REQUESTS MUST BE SUBMITTED AT LEAST 7 DAYS PRIOR TO THE REQUESTED RENTAL DATE.

BOARD USE ONLY

Date \$100.00 clubhouse rental fee received Payment Method: ___ Cash ___ Money Order
Received By _____ Title: _____

Date \$200.00 Deposit received Payment Method: ___ Cash ___ Money Order
Received By _____ Title: _____

___ Approved ___ Denied

Board Member assigned to rental: _____

This Board member will open the clubhouse, perform initial and closing inspections, and close/secure the clubhouse at the conclusion of the event.

Deposit returned: ___ yes ___ no Received by _____ Date _____

If no, reason: _____
